ADITYA BIRLA CAPITAL
FINANCE

PERSONAL DETAILS UPDATION FORM

Any alterations/corrections made in the form need to be duly signed by the customer. Tick (✓) the relevant box. Kindly fill in BLOCK LETTERS ONLY.

Name
Title | Middle Name | First Name | Surname

Personal Details

☐ **Name Change** Please indicate the change in name by providing the details. Women who wish to change their name/surname post marriage are requested to forward a copy of the Marriage Certificate. For all other requests with significant name change, a copy of the gazette notification is required. Certified true copy (ies) of the supporting document should also be enclosed. Address proof and Photo ID proof with DOB - Self attested and attested by ABCL authorised signatory.

From
Title | Middle Name | First Name | Surname

To
Title | Middle Name | First Name | Surname

☐ **Change/Registration of contact Details:** Tel. No. Update (R) Tel. No. Update (O)

Mobile No. Update

One self attested valid photo ID proof (mandatory). Please carry originals for verification at branch.

Email No. Update

☐ **PAN Card Updation** Self-attested photocopy (mandatory). Please carry originals for verification at branch.

☐ **Chagne of Address**

House/Plot No.

Builidng Name

Road

Area

Landmark

City/Town/Village

State Pin

One self attested valid address proof along with a valid photo ID proof (mandatory). Copy of Telephone bill, Electricity bill (not older than 3 months), Bank Account Statement, Letter from any recognized Public Authority, Ration Card, Passport, Letter issued by Unique Identification (UIN) Authority of India containing details of name, address and Aadhar number is accepted as valid KYC Identification (Photo ID) and Address proofs. Please carry originals for verification at branch. Address proof and photo ID proof with DOB - self attested and attested by ABCL authorised signatory.

I hereby declare that I understand and agree to all the conditions and information given above.

Signature of the Individual Date

Please collect stamped, signed and duly filled acknowledgement slip, which you can refer to for all your communication in regards to this request.

ACKNOWLEDGEMENT SLIP

Received at request for: ☐ **Name Change** ☐ **Change/Registration of Contact Details** ☐ **PAN Card Updation** ☐ **Change of Address**

On _____ at _____ am/pm. ABCL Staff Name and Sign _____

Note: Please produce this acknowledgment slip for any communication with regard to this request in future.

Stamp/Seal of the Branch

PDU/VER-1.0/APR/2025/ABC

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